

BARRIER BREAKERS INC

Inc No A00487 21F ABN 35 677 151 893

ANNUAL GENERAL MEETING

2012

The Annual General Meeting of Barrier Breakers Inc held at 7.30 PM on Wednesday 21 November 2012 at the Kath Teychenne Centre 11-13 Breed Street Traralgon.

Our Values

Firmly believing that appropriate levels of care and support must be provided to those people with a mental illness in the Gippsland region, Barrier Breakers is committed to:

1. Protecting the dignity of those people with mental illness.
2. Promoting and protecting the human and civil rights of those we assist.
3. Improving the quality of life of those affected by mental illness
4. Advocating and providing a voice for those with a mental illness who have no voice.
5. Ensuring the adequacy and extent of mental health services in the Gippsland region.
6. Lifting the profile of mental illness in Government Budget considerations

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Section 1

BOARD OF DIRECTORS

BOARD OF DIRECTORS

Chairman: **Gordon Arthur**

Deputy Chairman **Neville Penrose**

Chief Executive Officer: **Derek Amos**

Treasurer: **Gayle Vinall**

Ordinary Members:
Dr Daryl Ham
Dr Fred Edwards
Peter Wallis
Gael Wilson

Appointed Member **Rod McLean**

Returning Officer: **Cr. Sandy Kam**

Section 2

CHAIRMAN'S REPORT

BARRIER BREAKERS INC

CHAIRMAN OF DIRECTORS

2011-2012 ANNUAL REPORT TO MEMBERS

I am proud to be standing here this evening to once again report another fulfilling year for Barrier Breakers. My report to members of the Board's activities during the 2011-2012 financial year is also a tribute to the value of the work of your Directors in advancing the cause of good mental health outcomes and acknowledges the support they have given me throughout the year.

Members will recall that my last annual report referred to a period of extraordinary growth by the association and public recognition throughout Gippsland for its work in advocating for improved mental health services for the region. I am pleased to report this growth in activity and public recognition for our work continues.

Our partnerships and/or close working relationships with a range of community groups, service providers and community minded individuals has only strengthened throughout this period and our combined efforts have been of real benefit to our core constituency – people with a mental illness. With the election of a new state government, we also redoubled our efforts on the political front to build a strong working relationship with the new Minister for Mental Health and her advisers and strengthened our networks with coalition government MP's in the Gippsland region.

An early reward for this effort was an agreement by all of the Gippsland based coalition MP's to meet a deputation from Barrier Breakers at Parliament House to discuss and advance our supported accommodation proposal. In one of the largest such meetings so arranged, it included the MP's and both the Ministers' of Mental Health and Housing and their respective advisers. The result was a unanimous agreement by all to support our proposal leading to the establishment of a working group of Departmental officials to work through issues of funding and operational matters and the entering into a memorandum of understand with the project partners.

However, even with the best of good will, we have not been able to meet our expectation as of now, seeing the commencement of construction of our supported accommodation project. Sadly, because of neighbourhood objections, our partner, Eastcoast, was unable to proceed with the construction of the proposed units on private land, purchased in Traralgon and we were encouraged to apply for the long-term lease of crown land in the town for this purpose. Unfortunately, the "wheels of bureaucracy" continue to turn slowly and we still wait the granting of this lease. We continue to lobby the government for a satisfactory resolution of this matter.

On a more positive note, we have experienced strong growth in community support for the project. As members would be aware, we are committed to

raising \$150,000 over three years towards construction and fit-out costs of the units. While support for our endeavours to raise funds is coming from all over the region, I should particularly express our gratitude to a dedicated group of local individuals who have come forward to volunteer their time and expertise in organising an annual fund-raising dinner for the project. Their first effort, entitled “Tangled Spring” was a black-tie dinner at the Century Inn and it raised more than \$30,000. The event and our cause were publicised throughout the region and the professionalism of its staging and the prestige it presented lifted our profile as a mental health advocacy organisation to a new level. Significant new and generous sponsors were attracted to our cause and remain committed to it. Our good fortune continued after the event when the organising committee unanimously agreed to remain focussed on staging future events and formed an on-going charity committee to undertake this task. While outside the reporting period of this annual report and will be subject to report to the 2012-2013 AGM, members now know that the committee’s second charity dinner, entitled “Weeping Willow”, was a similar success. We are truly indebted to these kind people.

An appointment of a non-member Director was made in the past year and Gael Wilson was welcomed by the Board. Gael, a mother of five children lives in Traralgon and with husband Phillip, is the owner/operator of three McDonald restaurants in the region. Gael has served on a number of Boards that deal with disability employment and community integration. Gael also served as an active chairwoman and committee member for a number of not-for-profit charities fundraising, organizations including Ronald McDonald House Hobart, and Rotary Centenary House Traralgon fundraising committee. She was actively involved in the building of their 1st Ronald McDonald House in Hobart. Gael is the Chair of our new charity committee.

The Board also welcomed well known criminal lawyer and author, Andrew Fraser, as a Patron of Barrier Breakers. Andrew was our special guest at the inaugural charity dinner (Tangled Spring) and enthralled guests with his experiences with people with a mental illness in our criminal justice system.

I must also acknowledge the continued contribution to our cause by our Sale stalwart, Lance Hunt. As members may recall from my report last year, Lance heads-up the LG cycling group of veteran cyclists who undertake a Gippsland wide marathon ride each year to raise mental health awareness and funds for our supported accommodation project. Lance has a real knack of achieving media publicity for his efforts and we have once again benefitted from favorable press coverage throughout the region and, of course, much needed funds. Well done again Lance.

I now turn to the matter of our advocacy services. Members will recall that two years ago, Russell Northe, Member for Morwell addressed our AGM and committed an incoming coalition government to funding the individual advocacy service that we provide throughout Gippsland. While this commitment was not honoured in the coalition’s first Budget, we were successful in obtaining a “line-item” in the following Budget. Unfortunately, only about one third of the funding we were seeking was allocated, so we have had to cut our services accordingly. Subsequent negotiations with the government have resulted in some adjustment to the funding criteria and

the program commenced from 1 July this year. Service agreements have been negotiated and signed with the Department of Health for the payment of \$100,000 over the next three years. We take this opportunity to thank Russell Northe for his efforts.

I take this opportunity to formerly thank my fellow Directors for the support they have given me throughout the year and to acknowledge their unselfish work for the association. It is with regret that I advise that due to continuing ill health, Rod McLean will not be renominating for the Board. We thank Rod for his contribution and wish him well.

We must also acknowledge the contribution that our honorary CEO makes – not only to Barrier Breakers, but also, and perhaps more importantly, to the hundreds of people he reaches out to who need our help. Derek's long experience with governments of all political persuasions and his understanding of the system of government is an invaluable asset.

Finally, to all members who give so tirelessly to improve mental health services in Gippsland, we salute you.

Gordon Arthur

Chairman

Section 3

**CHIEF EXECUTIVE OFFICER'S
REPORT**

BARRIER BREAKERS INC
CHIEF EXECUTIVE OFFICER
2011-2012 ANNUAL REPORT TO MEMBERS

I am again privileged to be in a position to present this report of the affairs of the association to members including the financial statement to be submitted by the association in accordance with Section 30(3) of the Incorporation of Associations Act 1981.

Growth:

We continue to pursue our objectives in a period of growth in membership, support and expansion of our services. The past 12 months have certainly been challenging, but also rewarding in terms of meeting our set goals and in receiving messages of support and encouragement from the wider community.

While membership of the association stood at 51 at the close of the financial year, our supporter base throughout the region is more than double that and continues to grow. Additionally, new relationships/partnerships have been established, existing ones have been strengthened and the objectives of Barrier Breakers and our concerns over the deficiencies in the region's mental health system have been more widely publicised than ever before. It is also pleasing to note the growth in our sponsorship base with generous contributions being made to our cause by retail and corporate sponsors on an on-going basis. To this end, we welcome McDonalds Family Restaurants Gippsland, Century Inn, The View From Here, Eleanor Marguerite, Image Direct, Ace Radio, Latrobe Business Solutions and Cutting Force (formerly Auscut Gippsland). Original stalwarts, McMillan partners, Latrobe Valley Funeral Services and Valley Signs continue to support us.

Volunteers:

We wish to acknowledge the unselfish support given to us by our volunteers. Given our charitable status, we are indeed grateful for assistance. Thank you everyone. I wish to particularly acknowledge the contribution made by Olivia Mitchell, our administrative support volunteer and to thank her for her efforts. Olivia commenced working with us through a disability support work project being then administered by Work Solutions Gippsland and she remained as a volunteer following the completion of the program. During the past year we also entered into an arrangement with the Justice Department to take advantage of their clientele when appropriate to do so. I take this opportunity to acknowledge and thank the officers of the department for their cooperation and kind assistance. Thank you all who participated in the program.

Community support:

The growth in community interaction with us and our endeavours and its resultant benefits has been almost overwhelming and we should acknowledge those people whose initiatives made it all possible and to thank them for their efforts.

To this end, Lance Hunt “rides to the fore”. Whether or not on his trusty bike, raising awareness and money for our supported accommodation project, or grabbing every photo opportunity for media coverage, Lance is there. While not subject to reporting in the 2011 -2012 financial statements, the LG Cycling Group exceeded last year’s effort and raised \$12,000 this year. Well done Lance, your marathon bikes rides for Barrier Breakers have now become an annual event not to be missed.

I also take this opportunity to acknowledge the quiet, behind the scenes work of Barrier Breakers co-founder, Toni Ham. Toni was the catalyst, which resulted in a groundswell of volunteers who have come forward to form our charity committee, which, with its inaugural dinner, raised around \$30,000 for our cause. It was Toni and her friend, Traralgon hat designer, Eleanor Marguerite, who initiated the thought and theme (“Tangled Spring”) behind the first of our charity dinners, which are now also an annual event. Thank you, Toni and Eleanor.

In turn, the Tangled Spring event attracted volunteers and sponsors, who have remained with us and who continue to provide valuable support for our endeavours. Our new sponsors are mentioned above and it is fitting that we also record our appreciation for the unselfish work of the volunteers, who formed the charity committee. While subject to reporting in next year’s financial statements, but for the purposes of reporting to members at this AGM, we are delighted to advise that the committee’s “weeping Willow” dinner on 31 August this year raised around \$36,000. We thank Gael Wilson, Eleanor Marguerite, Natalie Szabo, Joanne Peake, Kim Wilson, Valerie Besselink and John Calabro and their respective families for these sterling efforts. Well done everyone.

We continued to receive valuable support from our partner organisations - Latrobe City Council, Eastcoast Housing Association, Mind Australia, Latrobe Regional Hospital Mental Health Services and service clubs (Rotary and Lions) throughout Gippsland. In the past year Wellington Shire Council came on board with a community grant to assist us deliver an individual advocacy program for people with a mental illness living in their shire. Similarly, Latrobe City Council provided a community grant to enable us to manage an advocacy program within its boundaries. Latrobe City Council also continues to provide the association with valuable support in the form of our office accommodation. We acknowledge this support and thank everyone involved.

Our liaison with and representation to our members of parliament in the Gippsland region is on-going, resulting in the development of close working relationships to advance our cause. Additionally, Mary Wooldridge, Minister for Mental Health regularly corresponds with Barrier Breakers and invites comment on mental health reform proposals. We acknowledge this support and thank them all.

As an aside, it is interesting to note that the Gippsland region is served by no less than twenty one (21) parliamentary representatives i.e. five members of the Legislative Assembly, four members of the Legislative Council and two federal MP's and as Senators represent the state of Victoria, twelve Senators. This translates to 21 MP's and Senators for the 250,000 people who live in the region.

Amendments to Rules:

Members have received copies of amendments to the Rules of the association that your Board proposes. There are two major purposes for these amendments – the first is to provide legitimacy for the position of a Deputy Chair of the Board and the second is to allow for any one of the association's three signatories on its books of account to be authorised to sign cheques and instruments of exchange.

Both core amendments and their associated consequential amendments are necessary to correct an oversight, which occurred when members last voted at an Annual General Meeting to amend the Rules to corporatize the association.

At that time, the Rules were changed to provide for a streamlining of the association with the creation of the position of a Chief Executive Officer. Since then and by the unanimous resolution of Directors, the Board elected to provide for a Deputy Chair for whenever the Chair was absent from meetings and to resolve that only one Director of the three authorised signatories could sign cheques. While the Directors believe this change was in keeping with the spirit of the members' decision to streamline the operation of the Board and the administration of the association, amendments to the Rules are required to legitimise these decisions.

Board support:

I wish to formally thank my fellow Directors for their support throughout the year. We may be all volunteers, but the association has well and truly benefitted from a team of very talented and experienced people, who have freely donated their time and expertise to our cause. They all continue to make a valuable contribution to our decision-making and readily respond to my requests of them from time to time for assistance and advice.

On a sadder note, I pay tribute to and thank out-going Director, Rod McLean. Rod has not enjoyed the best of health and his continued illness prevents him from renominating for the Board. Rod brought a wealth of business acumen to the Board and his wise counsel on

administrative matters will be sorely missed. Our best wishes are extended to Rod and his family.

I have welcomed the appointment of Gael Wilson to the Board. Gael has considerable experience in leading charities, community organisations and the business community. Her contribution to our considerations is indeed valued.

Finally, I thank each and every one of you - our members - for your support and patience with our sometimes slow rate of progress, particularly with our supported accommodation project. However, I am reminded that "Rome was not built in a day" and "just like eating an elephant – one mouthful at a time", we will eventually get there.

Derek Amos
Hon. Chief Executive Officer.

Section 4

TREASURER'S REPORT

BARRIER BREAKERS INC
TREASURER'S REPORT
2011-2012 ANNUAL REPORT TO MEMBERS

Statutory Reports as at 30 June 2012

Financial reports are attached containing the particulars required to be submitted to members by section 30(3) of the Associations Incorporation Act 1981

During the year income from grants, donations and fundraising activities were used to fund the association's programs, acquire items of office equipment and to meet the day to day administration costs.

One grant of \$1,500 was received from Latrobe City Council. One grant of \$5,000 was received from Wellington. Both to provide advocacy programs to our consumers.

Various fundraising activities were held throughout the year to support the supported accommodation housing complex. The Barrier Breakers Fundraising Committee raised \$36,215 from the "Tangled Springs" event. A Westpac fundraising account was opened as a working account for the Barrier Breakers Fundraising Committee.

Our larger donors were, Latrobe Valley Funeral Services, Inner Wheel, Rotary Traralgon, Streetsmart, Catholic Women's League, McMillan Golf Day.

At 30 June 2011, an amount of \$41,062.95 was held in the association's bank account for the completion of current and future programs.

Present Financial Position - October 2012

Income from donations, gifts, legacies and bequests are received into our Gift Fund account at the ANZ bank. The committee must apply this income solely towards the purpose of Barrier Breakers Inc.

Donations made to the Gift Fund are tax deductible and receipts are issued in accordance with tax office requirements.

Barrier Breakers was successful in securing a grant of \$100,000 from the Department Of Health to be received over a 3 year period. The grant will commence in the 2012/2013 reporting period and is to be spent on a Mental Health Advocacy program and supporting administration.

Since the end of the last financial year the association has received further grants and donations totalling \$57,339,94. These funds are currently being used to meet administrative costs, meet current project commitments and provide advocacy to consumers. Current bank balances total \$85,416.05.

Gayle Vinall -Treasurer

1:39 PM
12/09/12
Accrual Basis

BARRIER BREAKERS INC Inc A00 487 21F
Profit & Loss
July 2011 through June 2012

	Jul '11 - Jun 12
Income	
Fundraising Income	
Bush Dance	110
General Fundraising	340
Supported Accommodation	3,625
Tangled Springs	36,215
Total Fundraising income	40,290
Donations	
LVFS	4,180
Miscellaneous	2,530
Total Donations	6,710
Grants	
Latrobe City Council	1,500
Wellington Shire Council	5,000
Work Solutions	1,778
Total Grants	8,278
Rent Received	
MI Fellowship Victoria	1,800
Total Rent Received	1,800
Interest Received	
Gift Account	40
Tangled Springs Account	23
Total Interest Received	63
Total Income	57,141
Expense	
Wages	
Superannuation	161
Superannuation Guarantee (ATO)	65
Workcover	185
Work Solutions - Work Placement	1,786
Total Wages	2,197
Operational	
Advertising & Publicity	815
Bank Charges	69
Computer Support	681
Filing Fees	43
Insurance	643
Postage	558
Printing & Stationery	4,787
Telephone	1,474
Total Operational	9,071
Fundraising	
Advertising & Publicity	240
Catering & Event Expenses	6,073
Printing & Stationery	460
Supported Accommodation	69
Total Fundraising	6,841
Volunteers	
Meeting Expenses	459
Travel Reimbursement	10,298
Sundry Reimbursements	906
Total Volunteers	11,663
Miscellaneous	
Depreciation	1,177
Total Miscellaneous	1,177
Total Expense	30,949
Net Income	26,191



1:38 PM
12/09/12
Accrual Basis

BARRIER BREAKERS INC
Balance Sheet
As of June 30, 2012

Inc A00 487 21F

	<u>Jun 30, 12</u>
ASSETS	
Current Assets	
Chequing/Savings	
ANZ - Gift Fund	30,681
Westpac - Tangled Springs	<u>10,382</u>
Total Chequing/Savings	<u>41,063</u>
Total Current Assets	41,063
Fixed Assets	
Office Furniture & Equipment	
Office Furn & Equip - at Cost	14,602
Less Prov'n for Depreciation	<u>-11,055</u>
Total Office Furniture & Equipment	<u>3,547</u>
Total Fixed Assets	<u>3,547</u>
TOTAL ASSETS	<u><u>44,610</u></u>
LIABILITIES	<u><u>0</u></u>
NET ASSETS	<u><u>44,610</u></u>
EQUITY	
Retained Earnings	18,419
Net Income	<u>26,191</u>
TOTAL EQUITY	<u><u>44,610</u></u>



BARRIER BREAKERS INC
Registration No A0048721F

Notes to the Financial Statements
For the year ended 30 June 2012

This financial report is a special purpose report prepared for use by the committee and members of the association. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis, is based on historical costs and does not take into account changing money values or current valuations for non-current assets.

All assets are depreciated over their useful lives to the association on a straight line basis.

The association has been endorsed by the Australian Tax Office for:

- Deductible gift recipient status
- Charity tax concessions status

The association is not required to be and is therefore not registered for GST.

There are no mortgages, charges or securities of any description affecting any of the property of the incorporated association at the end of its financial year.

The incorporated association did not act as trustee for any trust during any part of its financial year.

No assets of the incorporated association are held in trust by any person or body other than the incorporated association.

Depreciation Schedule
For the year ended 30 June 2012

Asset	Date Acq'd	Opening WDV	Additions Disposals	Profit(loss) on Sale	Dep'n Rate	Dep'n	Closing WDV
Computer & Printer	28/08/07	-	-	-	33.3%	-	-
Cupboard	31/08/07	85	-	-	15.0%	30	55
Meeting Table	31/08/07	81	-	-	15.0%	29	52
Chairs(x4)	31/08/07	111	-	-	15.0%	39	72
HP L7580 Printer	4/09/07	-	-	-	33.3%	-	-
HP Docking Station	4/09/07	-	-	-	33.3%	-	-
Cordless Desktop Set	4/09/07	-	-	-	33.3%	-	-
MS Vista/Office	30/11/07	-	-	-	33.3%	-	-
Desk & Chair	4/12/07	37	-	-	15.0%	12	25
Canon IR3300 Copier	15/02/08	-	-	-	33.3%	-	-
Beech Workstation	23/04/08	154	-	-	15.0%	44	110
Computer	7/11/08	324	-	-	33.3%	324	-
Air Conditioner	10/02/10	1,627	-	-	20.0%	450	1,177
32" LCD TV	21/09/10	526	-	-	10.0%	57	469
LED Mini Projector	21/09/10	951	-	-	10.0%	103	848
Blu Ray Player	21/09/10	414	-	-	10.0%	45	369
Everio S Camcorder	21/09/10	414	-	-	10.0%	45	369
		<u>4,724</u>	<u>-</u>	<u>-</u>		<u>1,177</u>	<u>3,547</u>



Latrobe Business Solutions

Independent Auditor's Report

To the members of Barrier Breakers Inc. (A00 487 21F) Board

Report on the financial report

We have audited the accompanying financial report, being a special purpose financial report, of Barrier Breakers Inc., which comprises the Profit & Loss Statement, Balance Sheet, Depreciation Schedule and notes to the accounts for the year ended 30 June 2012.

The responsibility of Board of Governance for the financial report

Board of Governance of the entity are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies and the financial report are appropriate to meet the financial reporting requirements of the Association and are appropriate to meet the needs of the members. The Board of Governance's responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used are appropriate to meet the needs of the members. We conducted our audit in accordance with the Australian auditing standards. These auditing standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the reasonableness of accounting estimates made by Board of Governance, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to Board for the purpose of fulfilling the Board of Governance's financial reporting responsibilities. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Auditor's opinion

In our opinion, the special purpose financial statements presents fairly, in all material respects, the financial position of Barrier Breakers Inc. as of 30 June 2012 and of its financial performance for the year then ended.

A handwritten signature in black ink, appearing to read 'Ron Gowland', written in a cursive style.

Mr. Ron Gowland FCPA
Latrobe Business Solutions Pty. Ltd.

Dated this 13th day of November 2012.

Section 5

MINUTES OF PREVIOUS AGM

Barrier Breakers Inc

Inc No - A00 487 21F ABN No - 35 677 151 893

Annual General Meeting

Time and Date of Meeting: 7:30 PM 16 November 2011

Venue: Kath Teychenne Centre
11-13 Breed Street, Traralgon

Attendance:

Opening by Chairman:

The Chairman (Gordon Arthur) declared the meeting open at 7:30 PM and welcomed those present to the association's Annual General Meeting (AGM). The Chairman asked the Secretary to read out the list of apologies.

Apologies:

Apologies were accepted.

Minutes from the previous AGM:

Minutes of the previous AGM, held on the 17th November, 2010, were circulated to those present prior to the meeting.

It was moved Derek Amos and seconded Neville Penrose that the Minutes be received as read and be adopted as a true record of the association's 2010 AGM. The motion was carried.

Chairman's Report:

The Chairman presented his report (attached) on the activities of the association during the 2010-2011 year.

Recommendation: That recognition be given to Derek Amos and Neville Penrose for their ongoing support to the Chairman and the organisation.

Acting CEO/Secretary's Report:

The secretary presented the report (attached) on the administration of the association and its advocacy program's over the past year.

Update was given on the Supportive Accommodation Project and Tangled Springs Event since the 30 June 2011.

It was moved Vic Breadon and seconded Olivia Mitchell the Chairman's and Acting CEO/Secretary's reports be received. The motion was carried

Treasurers Report:

In accordance with the Associations Incorporation Act 1981, the Treasurer, Gayle Vinall, circulated copies of the financial reports of Barrier Breakers Inc in respect to all financial transactions for the

financial year 2010-2011 (attached). She then presented members with a summary of her report and answered member's questions.

It was moved Neville Penrose and seconded Sue Landy that the Treasurer's report be received and adopted and that the association's Public Officer be instructed to forward the accounts of the association containing the particulars required by section 30(3) of the Associations Incorporation Act 1981 to the Registrar of Incorporated Associations. The motion was carried.

Election of the Board:

Dr. G. Arthur, Chairman, invited the association's Returning Officer, Cr. Sandy Kam to conduct the election of the association's officers and Board members and vacated the chair. Cr. Kam then presented a report of election procedures and declared all positions vacant. The Returning Officer then advised the meeting of the nominations that had been received in accordance with the Rules –

Officers (3 positions to be filled)

Chairman: 1 nomination received from Gordon Arthur
Seconded: Derek Amos

Secretary/CEO: 1 nomination received from Derek Amos
Seconded: Desma Amos

Treasurer: 1 nomination received from Gayle Vinall
Seconded: Peter Wallis

As no other nominations were received, the Acting Returning Officer declared Gordon Arthur, Derek Amos and Gayle Vinall elected as Officers of the association.

Other Board Members:

5 nominations had been received for election to the Board – Neville Penrose, Dr. Daryl Ham, Dr. Fred Edwards, Peter Wallis, Rod McLean. As there were no other nominations, the Returning Officer then declared the above names members elected to the Board.

Cr. Kam congratulated all those elected and invited the Chairman to resume control of the meeting. The Chairman resumed the Chair.

Election of Auditor:

It was moved Dr. Fred Edwards and seconded Peter Wallis that Latrobe Business Solutions be confirmed as Auditors of the Association for the 2011-2012 financial year.

Close of Business:

There being no further business listed on the Agenda, the Chairman thanked everyone for their attendance and closed the AGM. The Chairman then invited guest speaker Alan Price – Manager of the Primary Mental Health and Community Development team - to deliver a presentation on the Latrobe Regional Hospital - Area Mental Health Services' communications document.